If you need to arrange for the transfer of a patient, please call 1-866-258-2473. This number is answered 24 hours a day, seven days a week, and staff can facilitate the transfer and acceptance processes.

- WHEN YOU CALL THE FOLLOWING QUESTIONS MAY BE ASKED:
  - Referring Physician
  - Receiving Department
  - Patient Name, Age and Sex
  - Mode of Transport
  - Be prepared to give brief patient report

- TO PREPARE THE PATIENT FOR EMERGENT TRANSPORT
  - High flow oxygen, Appropriate airway management
  - IV access x 2, large bore if available
  - Fully immobilize all trauma patients with rigid cervical collar, long backboard and head immobilization device
  - If possible give patient belonging to a family member

- HAVE CHARTS, X-RAYS, CT FILMS / READINGS (if available) AND ALL OTHER PERTINENT RECORDS READY FOR TRANSFER

NOTES: ___________________________________________________________________
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